

Temporary

Pop-Up Patio

Program

As Downtown continues to be seen as a leader in COVID response and recovery, Downtown Dallas, Inc. (DDI) has worked with the City of Dallas to allow for temporary use of the sidewalks and parking areas adjacent to businesses.

Re-imagining these spaces can allow businesses greater flexibility for seating, merchandising, and other uses, allowing customers and employees to practice safe social distancing while bringing greater activity to the public spaces in Downtown Dallas.

DDI offers the following summary of the new temporary pop-up patio program (also known as the parklet program) offered by the City of Dallas as permitted through the Office of Special Events (OSE). Please verify City of Dallas guidelines and refer to the application on the [Office of Special Events website](#).

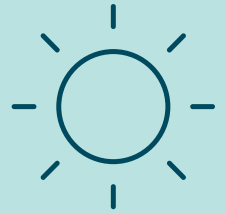


How We

Can Help

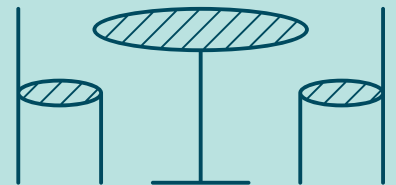
DDI offers the following assistance program for street-level businesses located within the Downtown Improvement District (inside the freeway loop):

- Free consultation and permitting assistance
- Payment of city permitting costs on your behalf
- List of additional suppliers and other resources for pop-up patio deployment
- Marketing support and inclusion on DDI pop-up patio collateral



Loaning of materials:

- Approved traffic control devices to conform with design requirements
- Patio furniture (subject to availability)
- Optional Downtown pop-up patio program signage and branding



Businesses that take advantage of DDI support will be responsible for these items until the pop-up ends:

- Maintain the pop-up use in a clean, safe, and sanitary manner at all times
- Comply with all local, state, and national laws, ordinances, and guidelines
- Allow DDI to place small “made possible by DDI” signage on the pop-up patio



- Remove and secure furniture and other items as required by permit
- Acknowledge DDI for their support when mentioning pop-up patio
- Return loaned items to DDI upon completion of the program



If you would like to participate in the temporary pop-up patio program, please email us at: info@downtowndallas.com or call us to discuss at 214-744-1270.

**DOWNTOWN
DALLAS
.COM**



Official

Criteria

As always, Downtown Dallas, Inc. can help you clarify or navigate anything issued from the City of Dallas. Criteria subject to change.

Use Criteria

Applicant is required to provide information of proposed use (i.e., restaurant seating, to-go pickup/order, merchandise, sales, alcohol consumption).

Design Criteria

Location is at least one parking space away from a roadway intersection unless buffered by a curb bulb-out. No interference with existing utility access and maintenance (i.e., manholes, storm and wastewater, electrical, telecom, etc.). Elements are placed with a minimum 18" buffer from the adjacent vehicular travel lane. Install regulatory traffic control devices with reflectors on each end of the temporary pop-up patio zone to protect users from vehicular traffic. Nothing is mounted to the street, sidewalk, light posts, or other elements located in the right-of-way and no permanent or semi-permanent markings or fixtures are applied to the street or sidewalk. All parklet elements must be capable of being removed nightly.

Insurance Criteria

Applicant must provide liability insurance of \$500,000 if no alcohol is served, and/or liquor liability insurance of \$1,000,000 if parklet will be used for alcohol consumption.

Permit Terms

Permit(s) will be issued for a 10-day term, and eligible for consecutive renewals for up to 60 days in total. Permits will be approved by the City within three (3) business day, with renewals approved within one (1) business day.

Alcohol Service Requirements

Temporary patios that will be serving alcohol must receive permission from the TABC to modify their licensed premises. Please contact TABC by emailing cateringarlingtonregion@tabc.texas.gov to request the appropriate forms that are required for approval to accommodate the temporary patio.

Fees

Standard OSE Fees with No Alcohol

Base Application Fee
\$50
10-Day Renewal Fee
\$0
60 Day Total: \$50

Standard OSE fees with Alcohol

Base Application Fee
\$50
Alcohol Sales Fee
\$150
10-Day Renewal Fee
\$0
60 Day Total: \$200

[Apply Now](#)

